

The background is a dark blue gradient with a subtle starry pattern. On the left side, there are several overlapping circular elements. A prominent one is a large circular scale with tick marks and numbers ranging from 140 to 260. Other circles are partially visible, some with dashed lines and arrows, suggesting a technical or scientific theme.

ADMINISTRATIVE THEORY

PUBA101

MEANING:

- Public administration is the part of administration.
- Administration may be defined as the activities of groups cooperating to accomplish common goals
- Administration is the art of management. Public Administration is related to the society and this is not private. When we use the word administration it means we defined as the activities of government.
- Public administration consists of all those operations having for the purpose the fulfilment of enforcement of public policy

SCOPE:

- Scope of public administration: POSDCORB view- study of planning, organization, staffing, direction, controlling and budgeting subject matter view- s The knowledge of subject matters such as law and order, health, agriculture, defensive, police organisation, education etc. Psychological and physiological view- this includes discussion of economy, communication system, culture etc and corruption moral, human relation, administrative leadership etc.

NATURE:

- Nature: public administration is divided into 2 views: integral & managerial views. The former's scope is wider than that of latter and includes study of processes and procedures that implement public policies. Managerial views are divided in 5 part: Planning, organization, staffing, direction, controlling and budgeting.

SIGNIFICANCE:

- Under this topic we discuss importance of people in general, maintenance of law and order, public administration is an instrument of economic change
- Encourages human welfare, Stability in democracy, motivator of social change, social harmony etc.

NEW PUBLIC MANAGEMENT:

- New Public Management is the symbol of improvement. In Reality it is the result of new ideas, new technology, new procedures in the field of public administration. It also focus administrative efficiency, economy, use of new technology, cost analysis, flexibility, social responsibility etc. It also emphasis on quality rather than quantity